

QUARTERLY PROGRESS REPORT

COUNTY/CONTRACTOR: _____
 Person Completing Report: _____
 Telephone Number: _____
 Date: _____

**Submit Completed Report by Due Date
via Mail, Fax or Email.**

Mail to: CDSS
 Refugee Programs Bureau
 744 P Street, MS 6-646
 Sacramento, CA 95814
Fax to: (916) 654-7187
E-mail to:

Reporting Period

- ☐ October – December 2006
☐ January – March 2007
☐ April – June 2007
☐ July – September 2007

Report Due

- January 20th
 April 20th
 July 20th
 October 20th

Note: Please attempt to limit responses to the space provided; however, if additional space is needed for any item, you may attach a separate sheet.

1. MAJOR ACTIVITIES/SERVICES PROVIDED

- A. List major project activities this reporting period. (Include activities begun this period, those completed since previous period and those begun in the previous period and continuing this period.)

--	--

- B. Specify the types of services provided to refugees and the number of persons served during the reporting period in the spaces provided.

Type of Service	# Served	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	

2. PROBLEMS

- A. List any problems experienced during the reporting period. (Include actual/anticipated slippage in task completion/project implementation dates and any deviations from original project plan. Also, indicate any steps undertaken to address problems.)

- B. Specify any difficulties in coordinating services with local AAAs and/or providers of services to the Elderly. Also, indicate any steps undertaken to address these difficulties.

3. DISSEMINATION ACTIVITIES: List information dissemination activities carried out during the reporting period. (Attach copies of any newspaper, newsletter, or magazine articles or other published materials considered relevant to project activities or used for project information or public relations purposes.)

4. OTHER ACTIVITIES: List any other project activities not noted earlier.

5. ACTIVITIES PLANNED FOR NEXT REPORTING PERIOD: List major activities planned for next reporting period. (Include specific coordination activities with local AAAs and providers of services to the elderly.)